

PROCUREMENT READINESS

Security Procurement Checklist

A due-diligence checklist for security pilots, site surveys, tender preparation and scope review.



Document status	Prepared for preliminary review and scope confirmation
Version	Review v1.0
Use	Briefing, due diligence, procurement, pilot planning or tender invitation
Confidentiality	No public references or project names without written approval

Audience

Prepared for procurement officers, IT/security departments and leadership teams.

Decision supported

Use this document to decide whether Core-Intel should be invited to a briefing, site survey, technical proposal, pilot scope discussion or tender response.

Recommended next step	Request a 30-minute briefing, send tender requirements or request a confidential pilot discussion.
Contact	core-intel.io info@core-intel.io +964 785 333 2770

Checklist

Questions before approval

Use this checklist to keep security discussions practical, comparable and auditable.

Scope

- Which site?
- Which gate or perimeter?
- Which workflow?
- What is excluded?

Site survey

- Who grants access?
- What photos/diagrams are allowed?
- What equipment exists?
- What constraints apply?

Supplier and models

- Which suppliers are approved?
- Which models are permitted?
- Who confirms availability?
- What installation scope applies?

Documentation

- Technical proposal
- Implementation plan
- SLA/support model
- Data ownership statement
- Training plan

Acceptance

- Pilot working?
- Roles confirmed?
- Report accepted?
- Training completed?
- Next phase documented?

Confidentiality

- NDA if needed
- No public names
- Approval for screenshots
- Controlled evidence exports

Commercial Discipline

Value for money and phased delivery

Procurement confidence improves when the first commitment is scoped, documented and reviewable.

Transparent scope

Define included and excluded work before procurement expansion.

Phased delivery

Separate site survey, pilot setup, acceptance, support and expansion.

Maintenance contract

Agree support windows, incident response, maintenance windows and reporting.

Handover

Prepare training, admin notes, support contacts and export rules.